

**DRAFT**

**Town of Londonderry, Vermont  
Selectboard Meeting Minutes  
May 13, 2026  
Special Meeting- 4:30 PM  
100 Old School Street, South Londonderry, VT 05155**

Board members present: Leanne Alexander, Jim Fleming, Tom Cavanagh

Board members absent: Taylor Prouty, James Ameden

Town Officials: Aileen Tulloch (via Zoom)

Others in Attendance: Christina Haskin, Dufresne Group; Hunter Kaltsas, Hunter Excavating LLC.

**1. Call Special Meeting to Order**

*Tom Cavanagh called the meeting to order at 4:30 PM.*

**2. Additions or Deletions to the Agenda**

**[1 V.S.A. 312(d)(3)(A)]**

*Leanne Alexander moved to add to new business 11.B West River Street Engineering Contracts, 11C Stormwater Grant Letter of Support for the Transfer Station, and 11d Stormwater Grant Letter of Support for the Town Garage. The motion passed unanimously*

**3. Selectboard Pay Orders**

*Jim Fleming moved to approve the pay orders for payroll and accounts payable, seconded by Leanne Alexander. The motion passed unanimously.*

**4. Announcements/Correspondence**

*Tom Cavanagh announced that the radar panel for the radar sign near the Coop has been reinstalled and is working again.*

**5. Visitors and Concerned Citizens**

**6. Liquor Commission**

**7. Roads and Bridges**

**8. Town Officials Business**

**a. Recreation Director**

**i. Parks Board Appointment**

*Leanne Alexander has to recuse herself, so no quorum to take action on this item.*

**9. Transfer Station/Solid Waste Management**

**a. Updates**

**10. Old Business**

**11. New Business**

**a. Review and Approval South Village Wastewater Proposal**

*Chrissy Haskins from Dufresne Group explained there were two bids, one from Hunter Excavating and one from Michelle Baillargeon Construction Services. The bid from Michelle Baillargeon was deemed non-responsive, which left Hunter Excavating as the low bidder.*

*Leanne Alexander made a motion to accept the bid from Hunter Excavating Inc to provide services relating to the South Village Wastewater Project estimated to cost \$4,126,878 and 2) authorize the Town Administrator to execute any*

*documents necessary for the hiring of the contractor to conduct the necessary work, and Jim Fleming seconded. The motion passed unanimously.*

**b. Review and Approve West River Street Proposals**

*Aileen Tulloch received two proposals for necessary repair work on West River Street, one from Everett Hammond to provide engineering services and the other from Gary Raponotti to provide surveyor services to determine the ROW.*

*Tom Cavanagh made a motion to accept the proposal from Everett Hammond to provide services relating to West River Street estimated to cost \$12,000 and 2) authorize the Town Administrator to execute any documents necessary for the hiring of the contractor to conduct the necessary work and Leanne Alexander seconded. The motion passed unanimously.*

*Tom Cavanagh made a motion to accept the proposal from Gary Rapanotti to provide services relating to West River Street estimated to cost \$4,400 and 2) authorize the Town Administrator to execute any documents necessary for the hiring of the contractor to conduct the necessary work and Leanne Alexander seconded. The motion passed unanimously.*

**c. Review and Approve Letter of Support for Transfer Station Stormwater Grant**

*Margo Ghia from Windham Regional Commission is applying for two grants to move the Transfer Station stormwater project along as well as the one for the Town Garage. She needs Letters of Support from the Selectboard to apply for the grant.*

*Leanne Alexander made a motion to approve the letter of support for the Transportation Stormwater Grant, and authorize the chair to sign on behalf of the Board, seconded by Jim Fleming. The motion passed unanimously.*

**d. Review and Approve Letter of Support for Town Garage Stormwater Grant**

*Leanne Alexander made a motion to approve the letter of support for the Transportation Stormwater Grant, and authorize the chair to sign on behalf of the Board, seconded by Jim Fleming. The motion passed unanimously.*

**12. Executive Session: if needed**

*None needed*

**13. Adjourn**

The meeting was adjourned at 4:37 pm

*Jim Fleming made a motion to adjourn, seconded by Leanne Alexander. The motion passed unanimously.*

Respectfully Submitted,

Aileen Tulloch, Town Administrator

Approved  
LONDONDERRY SELECTBOARD

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Chair, Tom Cavanagh